

eSTEAMed
Learning INC.



PRESENTS

1887

JUNETEENTH

Celebration Week

Empowering Resilience, Celebrating Freedom, and Reclaiming Our Unity

SAVE THE DATE

June 15th, 2024

Eatonville, FL 32751

For Sponsorship and Vendor Opportunities
Email 1887juneteenth@gmail.com



Eatonville Juneteenth Celebration 2024

Vendor Application

PAYMENTS:

Entry Deadline: June 11th, 2024

Credit card payments are accepted online and must be paid using the applicant's name or business only. All credit card payments are non-refundable or non-disputable after June 11st, 2024, unless you cancel your application and it's subject to our refund policy. If payment is made less than three weeks (*after May 26, 2024*) before the event, only online payments, cash, or money order will be accepted. **Important Dates:**

Applications are to be submitted on or before June 11th, 2024, to be considered on time. On behalf of the Eatonville Juneteenth Celebration Committee, we look forward to receiving your application and thank you for your interest and participation in the celebration. Please direct any and all questions and/or concerns to eSTEAMed Learning, Inc at: 1887Juneteenth@gmail.com. **Please email the completed application with all other required documents to:** The Eatonville Juneteenth committee 1887Juneteenth@gmail.com **Vendor Applications will not be accepted on June 15, 2024, the day of the event.**

Vendor Rules:

1. Vending hours are from 12:00 p.m. until 6pm on Saturday, June 15th, 2024. The vending area must be clear of all vendors by 8:00 p.m.
2. Vendors may set up between 9:00 a.m. and 11:30 a.m. on June 15th, 2024. A map with your vending location will be available on Tuesday, June 11th, 2024. This information will be mailed, faxed, or emailed upon your request.
3. Food vendors must indicate all food items being sold. Once approval has been obtained for your listed items, you cannot sell anything other than what has been approved (or you will be shut down and no fees to be refunded). ****NO EXCEPTIONS****
4. Youth Vendors must contact eSTEAMed Learning Inc at 321-430-7655 for additional information.
5. Smoothies, slushies & homemade juice are allowed at this event (cup with lid). No bottled or canned drinks can be sold at this event. (Or you will be shut down and no fees to be refunded). ****NO EXCEPTIONS****
6. Merchandise vendors must provide an itemized list of all items to be sold. Once approval has been
7. obtained for your listed items, you cannot sell anything other than what has been approved (or you will be shut down and no fees to be refunded). ****NO EXCEPTIONS****
8. An event official will inspect your sale items for final approval.
9. The Juneteenth Vendor Representative will assign vending spaces. ****No special request for vending spaces will be accepted.****
10. Book and music vendors must include a sampling catalog and/or list of items to be sold. All music must be kept at a level so as not to disturb other vendors. Failure to comply will result in termination of vending with no refund. ****NO EXCEPTIONS****
11. No alcohol or controlled substances will be allowed at this event. Law Enforcement officers will be present.
12. Food vendors must have oil/grease containers. Gas cylinders must be secured.
13. Electricity will not be available. All vendors in need of electricity will have to provide a safe, low noise generator.
14. Vendors are responsible for reporting State and Federal Taxes.
15. ANIMALS ARE PROHIBITED FROM THE VENDING AREA.



Eatonville Juneteenth Celebration 2024

The following government regulations apply to vendors:

Town of Eatonville

1. Vendors must pass inspections by the Fire Department as an authorized vendor for this event.
 - a) Vendors using cooking oil must have a (K) Fire Extinguishers with a current certified inspection tag.

Orange County

- b) Non-licensed food vendors will be required to obtain a temporary license from the Department of Business and Professional Regulation for \$91.00 money order or cashier's checks only.
(Provide Copy of License)
 - c) An Orange County Representative will be on site Saturday, June 15th, 2024, to issue license and collect fees.
2. Booths are sold on a FIRST COME, FIRST SERVE BASIS. Food Booths are limited.
3. Tax Exempt or Non-Profit organizations must attach a copy of their exemption certificate.
4. The Eatonville Fire Marshall or representative will inspect and issue a Seal of Approval to all approved vendors.
5. This Seal must be displayed during the entire event.
6. The Eatonville Fire Marshall or representative reserves the right to decline vending rights for failure of inspection.
7. NO SUBLETTING OR LEASING OF VENDING SPACES. **NO EXCEPTIONS**
8. All collection of Sales Tax and Permits are the responsibility of the vendor.
9. There will only be two (2) Reserved Parking Spaces per vendor.



Eatonville Juneteenth Celebration 2024

VENDOR AGREEMENT INSTRUCTIONS

VENDOR AGREEMENT:

Fees Covered:

The vending fee covers vending space, trash container, and grease disposal, for the day of the event.

(Event date: Saturday June 15, 2024).

Refund Policy:

If a written cancellation request is received on or before June 11th, 2024, a refund minus 25% may be issued. Any cancellations received on or after Thursday, June 13th, 2024, will not be eligible for a refund.

Late Fees:

To avoid a late fee, send the completed application along with full payment of fees, which shall not be postmarked any later than June 11th, 2024.

Payment: Make check or money order payable to the make check or money order payable to: esteamed Learning, Inc. Applications and payments can be mailed to:

**Historic Town of Eatonville Attn:
Eatonville Juneteenth Celebration
307 East Kennedy Boulevard Eatonville, FL 32751**



Eatonville Juneteenth Celebration 2024

INDEMNIFICATION RELEASE:

Vendor agrees to defend, indemnify and to hold the Town of Eatonville, eSTEAMed Learning Inc, The Eatonville Juneteenth Celebration Committee, its respective officers, agents, employees, sponsors, directors, insurers, and successors harmless from any loss including attorney’s fees and any claims, demands, or actions for death, personal injury or damage to personal property brought against the Town of Eatonville its respective officers, agents, employees, sponsors, directors, insurers, and successors caused by or arising in whole or in part for any one or more of the following:

- (i) Vendor’s performance or failure to perform any of terms of this Agreement or any breach of the Vendor’s Agreement herein; and
- (ii) The sale or use of any products sold or distributed by the vendor during the Eatonville Juneteenth Celebrations.

The Vendor releases the Town of Eatonville, eSTEAMed Learning Inc, The Eatonville Juneteenth Celebration Committee and it’s respective officers, agents, employees sponsors, directors, insurers, and successor from all responsibility for damage to the vendor’s property, its theft or other loss, as well as the vendor’s personal injury that may occur during the Eatonville Juneteenth Celebration or at any time while the vendor’s property is located on the event grounds, whether or not caused in whole or in part by the act, error, omission fault of one or more parties released hereby.

I agree to comply with the policies and regulations as established by the Historic Town of Eatonville. I agree that if at any time during the Eatonville Juneteenth Celebrations, if I am not in compliance with this written agreement, I may be asked to leave the Eatonville Juneteenth Celebrations immediately and no refund will be entitled to me.

Name of Vendor (Print):

Vendor Contact’s Signature:

Date:

PRINT Vendor Contact’s NAME:

Vendor Contact’s Phone:



Eatonville Juneteenth Celebration 2024

Please Print or Type

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____ MOBILE/CELL: _____

VENDOR (Please provide information about the business you will be partnering with, i.e., name, products they will be selling). No subleasing of vending space without prior approval from the Town of Eatonville. Vendor space is "10' x 10'" only.

Vendor Fee

| | |
|-------------------------------|----------|
| Food Vendor | \$150.00 |
| Youth Vendor /Local Vendor | \$ 50.00 |
| Non-Profit or Resource Vendor | \$ 75.00 |
| Merchandise Vendor | \$100.00 |
| Mobile Concessions Vendor | \$100.00 |

(Booth fees include: \$25 non-refundable clean up fee and 6.5% sales taxes)

Tent Permit (add \$50 if over a 10x10, not to exceed 10x15) Tents not provided. Late Fee, if received after 6/11/2024 (add \$25)

TOTAL ENCLOSED (Money Orders or Cashier's Check Only).

Total: _____



Eatonville Juneteenth Celebration 2024

All vendor applications must be reviewed prior to June 11th, 2024, by the Eatonville Juneteenth Celebration Committee before approval as an authorized vendor at this event.

Online Payments:

1. If payment is made less than three weeks before the event, **only** cash or money order will be accepted.
2. Credit card payments are accepted online and must be paid using the applicant's name or business only.
3. All credit card payments are non-refundable or non-disputable after 6/13/24 unless you cancel your application and subject to our refund policy.

****All applicants will be notified of approval once BOTH signed agreement and payment is received. ****